

CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMEN
Meeting Minutes
August 5, 2025, @ 6:30 pm
City Hall Board Room

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided over by Mayor Hobbs. Present for the meeting were Mayor Hobbs, Vice Mayor Messick, Alderman French, Alderman Crosslin, Alderman Parsley, Alderman Anderson, Alderman Threet, Attorney Johnson, Executive Administrative Assistant Keele, Finance Director Burrows, MWSD Director Perry, Parks/Rec. Director Fox, I.S. Technician Erica Scott, MPD Chief Sipe, MPD Assistant Chief Floied, MFD Chief Chambers, Public Works Assistant Director Moore, City Engineer Adam Carter, Coffee County Industrial Board Director Anne Majors, Community Development & Zoning Director Brittany Fiske. Meeting opened with a prayer by Pastor Welch, and the pledge to the flag was spoken in unison. Mayor Hobbs called the meeting to order.

ROLL CALL:

Roll was taken via Open Meetings program. All BOMA members present.

MOTION TO APPROVE AGENDA: Motion made by Alderman Parsley to approve agenda as provided and seconded by Alderman Crosslin. The motion passed 6-0.

APPROVAL OF MINUTES: Alderman French made a motion to approve the 7-1-25 BOMA Meeting Minutes & BOMA Beer Board Minutes. Alderman Crosslin seconded the motion. The motion passed 6-0.

CORRESPONDENCE: none

COMMENTS FROM CITIZENS: none

COMMENTS FROM MAYOR: Mayor Hobbs welcomed everyone.

Safety Committee- MFD Chief Chambers discussed the MFD July report. MPD Chief Sipe discussed the MPD July report and recognized two new hires.

Finance Committee- Director Burrows discussed July 15th Finance Committee Meeting and a Hotel/Motel Audit.

Street Committee- Director Gannon discussed Coffee St. and Hills Chapel sidewalk project, and drainage project around downtown.

Water /Sewer Commission-Director Perry discussed the MWSD July report.

Recreation Commission- Director Fox discussed attendees to the rec. complex in the month of July. And upcoming events.

Tourism- Vice Mayor Messick discussed the Ice Skating Rink and Christmas lighting project for downtown.

Planning & Zoning Commission- Director Fiske stated the next meeting would be 8-18-25

Historic Zoning Commission-Director Fiske stated the next meeting would be 8-7-25

RESOLUTIONS & ORDINANCES

Resolutions:

- a) A resolution to authorize an award of Manchester Tourism & Community Development Grant funds to the Southeast Bluegrass Banjo Championship in the amount of Two Thousand and Five Hundred and 00/100 dollars (\$2500.00); sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.
- b) A resolution authorizing the City of Manchester to apply for a State of Tennessee Department of Transportation Industrial Access Road Grant; sponsored by Mayor Hobbs. Alderman Crosslin made a motion to approve and seconded by Alderman Parsley. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.
- c) A resolution authorizing a contract to purchase two knuckle-boom trucks at a total cost of Three Hundred and Ninety-Four Thousand Two Hundred Twenty-Six and 00/100 Dollars (\$394,226.00), for use by the Street Department; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman Anderson. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.
- d) A resolution authorizing a contract to purchase 28 Mobile Data Terminals, DELL Computers, at a total cost of One Hundred Fourteen Thousand Five Hundred and Eighteen and 00/100 Dollars (\$114,518.00), for use by the Manchester Police Department; sponsored by Alderman Parsley. Alderman French made a motion to approve and seconded by Alderman Anderson. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.
- e) A resolution of the Board of Mayor and Alderman of the City of Manchester adopting a longevity pay schedule; sponsored by Mayor Hobbs. Alderman Anderson made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.
- f) A resolution authorizing the purchase of one (1) 2025 GMC Sierra 4WD crew cab at the price of Forty-Nine Thousand One Hundred Seventy-Six Dollars and 20/100 Dollars (\$49,176.20) and One (1) Dodge Ram 1500 Crew Cab 4WD at the price of Thirty-Four Thousand Nine

- Hundred and Ninety-One Dollars and 00/100 Dollars (\$34,991.00), both for the use of the Fire Department of the City of Manchester; sponsored by Alderman Parsley. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.
- g) A resolution authorizing the purchase of a used 2010 Pierce Velocity custom pumper at a price of One Hundred Seventy-Eight Thousand Dollars and 00/100 Dollars (\$178,000.00) for use of the Fire Department of the City of Manchester; sponsored by Alderman Parsley. Alderman Crosslin made a motion to approve and seconded by Alderman Parsley. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.
- h) A resolution to apply for a State of Tennessee Department of Health Grant for Policy, Systems, and Environmental (PSE) Change for Healthy Food Environments and Safe and Accessible Spaces for Physical Activity Grant; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Anderson. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.

Ordinances:

- a) 2nd reading of an ordinance amending the Manchester Municipal Code by deleting the current 3 and adding a new Chapter 3 to Title 13, Property Maintenance Regulations; sponsored by Vice Mayor Messick. Alderman Crosslin made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to a public hearing and then called for the roll. The ordinance passed 2nd and final reading 6-0.
- b) 2nd reading of an ordinance rezoning property owned by Southern Custom Building, LLC, located on Ingram Street, identified as Coffee County Tax Map 085A, Group A, Parcel 005.00, from I-1 to R-4; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to a public hearing and called for the roll. The ordinance passed final reading 5-1 with Alderman Anderson voting nay.
- c) 2nd reading of an ordinance rezoning property owned by the Manchester Housing Authority located on Woodrow Street, identified as Coffee County Tax Map 075E, Groups B, C, and D, from R-2 to R-4 residential; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to a public hearing. Director Fiske and Housing Director Huddlestone discussed the project. Residents Archer, Fibelkorn, Kennedy, Johnson, and Vernon spoke against the rezoning. Alderman Anderson stated she would vote nay due to the recent Texas flooding. Housing Authority member Jessica Jernigan spoke in favor of the development. Mayor Hobbs called for the roll and the ordinance passed final reading 4-2 with Alderman Anderson and Alderman Parsley voting nay.
- d) 1st reading of an ordinance rezoning property owned by Larry and Sue Banks on Spring Street from R-3 to R-4; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed 1st reading 5-1 with Alderman Anderson voting nay.
- e) 1st reading of an ordinance rezoning property owned by Trevor Taylor on Stroud Drive from C-3 to R-3; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed 1st reading 5-1 with Alderman Anderson voting nay.
- f) 1st reading of an ordinance rezoning property owned by Wesley and Aesha Parker on Summer Street from R-3 to R-4; sponsored by Vice Mayor Messick. Alderman Parsley made a motion to approve and seconded by Alderman French. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed 1st reading 5-1 with Alderman Anderson voting nay.
- g) 1st reading of an ordinance amending the Physical Development Plan of the City of Manchester applicable to property on Woodbury Hwy (Manchester LLC); Sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed 1st reading 5-1 with Alderman Anderson voting nay.
- h) 1st reading of an ordinance rezoning property owned by Manchester LLC, on Woodbury Highway from C-2 to R-4; sponsored by Vice Mayor Messick. Alderman Crosslin made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to discussion and called for he roll. The ordinance passed 1st reading 5-1 with Alderman Anderson voting nay.
- i) 1st reading of an ordinance amending provisions to Manchester Municipal Code 14-623 regarding Historic District Signage; sponsored by Alderman Crosslin. Vice Mayor Messick made a motion to approve and seconded by Alderman French. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed 1st reading 5-1 with Alderman Anderson voting nay.
- j) 1st reading of an ordinance to amend MMC 3-202 Court Fines and Costs; sponsored by Alderman Parsley. Alderman Crosslin made a motion to approve and seconded by Alderman French. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed 1st reading 6-0.
- k) 1st reading of an ordinance to amend the speed limit between Old Stone Fort State Park and Northridge Drive on State Hwy. 41 to (40) MPH; sponsored by Alderman Parsley. Alderman Crosslin made a motion to approve and seconded by Alderman Parsley. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed 1st reading 6-0.

- 1) 1st reading of an ordinance to amend Manchester Municipal Code 18-201, 18-202, 18-203, and 18-205 regarding Water, Sewer, Service, and Equipment Fees; sponsored by Alderman Anderson. Alderman Crosslin made a motion to approve and seconded by Alderman French. Mayor Hobbs opened the floor to a discussion. Vice Mayor Messick made a motion to amend 18-202 (2) only for existing customers and seconded by Alderman Parsley. Mayor Hobbs called for the roll. The motion to amend passed 5-1 with Alderman Anderson voting nay. Mayor Hobbs called for the roll on the original motion passed 4-2 with Alderman Threet and Alderman Parsley Voting Nay.

OLD BUSINESS

- a. 2nd reading of an ordinance rezoning property for Richard Agbighor on Gilley Circle from RS-1 to R-4 Map 068 Parcel 055.00; sponsored by Alderman French. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to a public hearing and called for the roll. The ordinance passed final reading 4-3 with Mayor Hobbs breaking the tie. Alderman Anderson, Alderman Threet, and Alderman Parsley voted nay.
- b. 2nd reading of an ordinance rezoning property from Richard Agbighor on Gilley Circle from RS-1 to R-1 Map 068F, Group B, Parcels 017.00, 018.00, and 019.00; sponsored by Alderman French. Alderman Crosslin made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to a public hearing and called for the roll. The ordinance passed final reading 5-1 with Alderman Parsley voting nay.

NEW BUSINESS

- a. **Job Descriptions:** *Booking Coordinator, *Part-Time Event Staff/Laborer, *Full-Time Event Staff/Laborer, *Part-Time Bookkeeper/Accountant, *I.T. Manager, *Grant Writer, *MFD Maintenance Captain, *MFD Deputy Fire Chief, *MFD Fire Training Officer. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The motion passed 6-0.
- b. PBA Appointments: Thornton, Singles, Knott, Imhoff. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion. Alderman Threet made a motion to amend by postponing until the 9-2-25 BOMA Meeting. The motion to amend was seconded by Alderman Anderson. Mayor Hobbs called for the roll and the motion to amend failed 3-4 with Mayor Hobbs breaking the tie and Alderman Crosslin, Alderman French, and Vice Mayor Messick voting nay. Mayor Hobbs called for the roll on the original motion. All applicants were approved by the BOMA 4-1 with Alderman Anderson voting nay and Alderman Threet abstaining.

COMMENTS FROM BOMA:

- Alderman Threet discussed an article on the Coffee County Planning Commission in the Wall Street Journal. Alderman French spoke on the passing of Sally Berryman.

ADJOURNMENT:

- Being no further business to discuss, Mayor Hobbs asked for a motion to adjourn and Alderman French made the motion. The motion was seconded by Alderman Crosslin. The motion to adjourn was passed 6-0. The meeting adjourned at 7:30p.m.

SIGNATURES:


Executive Administrative Assistant Keele


Mayor Joey Hobbs